



# Request for Return of Municipal Deposits

Applicant: \_\_\_\_\_ Mail  Pick-up

Mailing Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Construction Location : \_\_\_\_\_

## DEPOSITS PAID

Receipt # \_\_\_\_\_

Mud Tracking . . . . .	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$ _____
Lot Grading . . . . .	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$ _____
Sidewalk/Curb . . . . .	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$ _____
Demolition . . . . .	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	\$ _____

**Total Amount of Deposit \$ \_\_\_\_\_**

**Note:**

- Original receipt stamped "Return for Deposit" must be presented when submitting this form for deposit returns.
- Deposit returns will only be made to person who paid original deposit, unless written authority from the depositor directs it to be returned otherwise.
- Deposit returns will not be processed if final inspections have not been completed by the Town and all construction excavation and final grading completed.
- Any cleanup or repair work undertaken by the Town as a result of the subject construction will be deducted from the deposits. If the costs exceed the amount of the deposit, the owner will be billed the difference.
- Lot grading deposits will not be returned until such time as the final grading is complete and the final grading certificate is approved by the Town.

**OFFICE USE ONLY**

Mud Tracking Costs \_\_\_\_\_

Sidewalk/Curb Damage \_\_\_\_\_

Culvert \_\_\_\_\_

Demolition \_\_\_\_\_

Final Lot Grading \_\_\_\_\_ Certificate Approved: Yes  No

Inspected by \_\_\_\_\_ Date \_\_\_\_\_

Deposit return approved Yes  No  Partial  Amount to be returned \$ \_\_\_\_\_

Approved by \_\_\_\_\_

**Control No.** \_\_\_\_\_